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**WP10 – D10.1**

Final reports concerning the internal evaluation of the results  
**Evaluation Report of Project Meeting 5, M20**

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## Executive Summary

The fifth Project Meeting of GrEnFlIn took place on the 21st and 22nd of July, and gathered all partners of the consortium. The key aspects of recent activities within the project and future ones have been discussed, as well as the advancement of the general project management and in the working packages.

A satisfaction questionnaire has been submitted to participants at the end of the meeting, covering roughly the same aspects than the ones from the previous editions. We analyse in the next section its results and we then conclude and discuss the outcomes with regards to that from previous meetings.



## 1. Evaluation of the project meeting

The questionnaire used was divided in three parts, the first one on the logistics, the second on the structure and the last one for general comments. The questions on logistics and structure were all quantitatively assessed by asking participants to assign a grade between 1 and 5 to the different aspects, where 1 means that the item was not satisfying and 5 that it was completely satisfying. The feedback from these questions is overall quite good, with the lowest receiving an average still over 4.

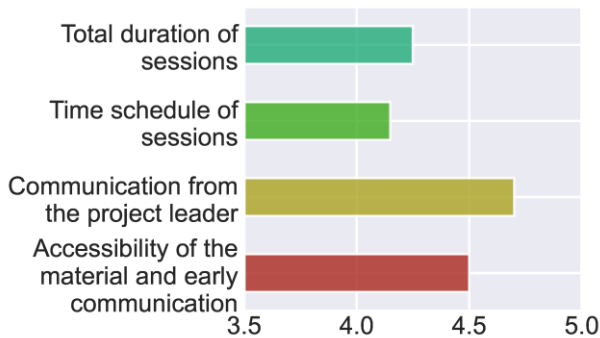


Figure 1: Average ratings given to aspects relative to the logistics of the meeting, given a scale from 1 to 5.

Similarly to the previous edition, the communication from the project leader is the highest rated item, and the accessibility of the material and early communication shows also a good satisfaction, in an improvement compared to the previous project meeting, although one participants mentioned that having access to some presentations in advance would have been useful.

The duration of sessions and their time schedules received slightly lower ratings, also lower compared to the previous edition in spite of the agenda being broadly similar to it. One respondent mentioned that some elements of discussion could be taken better into consideration when planning for the meeting, in order to be more consistent with the agenda, and that there

was an instance where coordination between presenter in the same slot could be have been better.

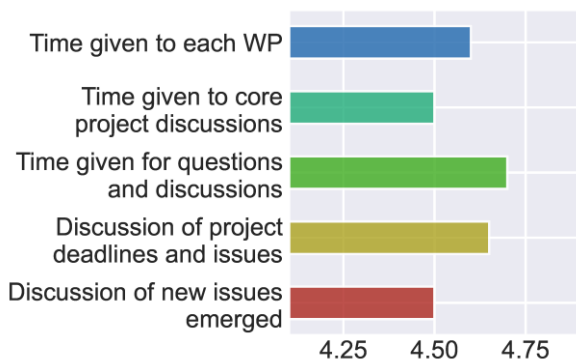


Figure 2: Average ratings given to aspects relative to the structure of the meeting, given a scale from 1 to 5.

Secondly, the grades given to aspects of the meeting structure are all very good. In particular, the time for discussions, which got the lowest average in the previous meeting, is now the best one. This suggests that the conduct of the meeting has positively evolved overall.

Moreover, other written comments received were also reflecting a positive sentiment vis à vis the organisation of the meeting and engagement of partners, although it was regretted that the online setting still has some disadvantages compared to an in-presence discussion. The full detail of the comments is provided in the table below as a complement.

### Full written comments

The meetings were very well organised. Communications before and after the meetings were efficient and very detailed. Very detailed presentations from the presenters and the preparation for the event was wonderful. The discussions among partners was constructive. I had the impression that all partners are fully involved in the project and the environment was welcoming and pleasant. We had a detailed

explanation of the next phase of the project and the tasks to be achieved. All was clear. The ToDo list idea was a good idea and helpful to make advances in the project.

Everything was fine. It is a pity that the online meetings cannot allow a proper participation and involvement of all partners and speakers might feel a little bit frustrated as there is small feedback

Interesting and valuable meeting

Structure of the meetings improved considerably over the last year, and now are mostly efficient.

I don't mind if the meetings are longer but the time allocated for each WP should plan this valuable extra time spend in the questions and the discussions, so maybe the agenda should consider this so we stick to the agenda but allowing a proper and free-flowing conversation among the partners. For some specific WPs, for instance the review of WP6 progress, It would have been nice a little more coordination from WP6 leader in order to coordinate the discussion. Also, to have the presentation available beforehand can be useful to follow it and review it easily.

## 2. KPI evaluation

Number	Title	Evaluation	Comments
PI 0.2	Number of questionnaires submitted	20	
PI 0.3	Response rate	77%	The rate would be 93% when considering the number of institutions represented by respondents (13) relative to the total number of consortium partners (14)
PI 0.5	Appreciation/ satisfaction rate	100%	Method: for each respondent, a general rating has been computed as an unweighted average of all grades that reflect appreciation. As grades are originally given on a scale from 1 to 5, a cut off value of 3.5 was used as 3 can reflect "indifferent" and 4 can reflect "satisfied". Because the lowest participant-average is 3.8, we conclude that all were satisfied overall.
PI 0.7	Number of attendants	26	Some of the attendants were present only for one day of the meeting

## 3. Conclusion and discussion

We can notice first that the rate of response has improved compared to the previous time, up from 14 questionnaires received in the fourth project meeting, and 11 in the third one. The questionnaire proposed in this edition has been somewhat simplified, which can explain part of it, but the better rate also most likely reflect the effect of a repeated communication to partners on the importance of doing better on that front.

The quantitative and qualitative feedback received has been clearly positive overall, showing a general satisfaction of partners with regard to the process. Some organisational improvements still appear to be possible, in particular by planning better for the durations of the different segments when including the discussion, and reinforce again the early communication with an anticipation of the needs for the different contents tackled.

# Greening Energy Market and Finance



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